



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, March 21, 2017 – City Council Chambers  
12:00 p.m.**

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**WITH** Mayor D. Canfield in the Chair, Councillor R. McMillan, Councillor D. Reynard  
Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase, Councillor M. Goss

**Staff:** Karen Brown, CAO, Heather Lajeunesse, Deputy Clerk, Jeff Hawley, Manager of  
Operations & Infrastructure

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor McMillan delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144-2007, Council hereby advises the public of its  
intention to adopt the following at today's meeting:-

- Council intends to adopt its 2017 Municipal Capital and Unusual Spending Budget
- Council will authorize the use of alternative voting methods including internet and telephone voting for the 2018 municipal election
- Council will commit a grant to the Kenora Airport Authority of \$500,000 to be funded through the City's Contingency Reserve, payable in equal instalments in the years 2017 and 2018
- Council will guarantee external financing for the Kenora Airport Authority up to a maximum of \$1 million with a maximum term of thirteen years, with no more than the first three years being on an interest only basis, and thereafter amortized over a 10 year period
- Council will approve an amendment to the 2016 operating budget to appropriate from the City's Contingency Reserve to fund the incremental wage and benefit costs for 2016 negotiated settlement with CUPE Local 191
- Council will authorize a load restriction of a 5 tonne Gross Vehicle Weight for the Seventh Avenue Bridge effective immediately
- Council will amend the Tariff of Fees and Charges bylaw, Schedule D, to reflect the current water outlet card fees to reflect the present \$10.00 deposit for Water Dispensing Unit Customer cards be replaced with a \$25.00 one-time charge for new Customers and a \$15.00 one-time charge for existing Customers, in consideration that existing card holders already have a \$10.00 deposit on account with the City

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary  
Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

- Councillor R. McMillan declared an indirect pecuniary interest related to Resolution number 17 regarding Council Remuneration and Resolution 23 regarding Various Committee Minutes as his spouse is a member of the Kenora Police Services Board and receives remuneration.

### **Confirmation of Minutes**

#### **1. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held February 21, 2017
- Special Meeting of Council held March 14, 2017

### **Deputations**

#### **Samantha Stovel – Camp Quality Northwestern Ontario**

Samantha Stovel attended the meeting on behalf of Camp Quality Northwestern Ontario to make a presentation to Council to share what Camp Quality is and what programs and services they offer. Camp Quality is a volunteer-driven non-profit charitable organization which provides uplifting and empowering experiences for children with cancer and their families through its signature week-long camp and year-round programming and support. Camp week is a week in July (July 16 – 22) which provides a week-long overnight camping experience. It is located on East Loon Lake 45 minutes out of Thunder Bay. Camp Quality is a supportive environment for kids to be kids and where they are no longer defined by their cancer. Campers are paired with trained adult volunteers and are supported by a qualified medical team 24/7. Camp is free for all campers including travel. They also host year round events and provide support for all children with similar experiences. Families gain access to a network of support and can get together with other families and watch their children grow and flourish. Ms. Stovel indicated that they are currently looking to recruit campers in the region which also includes the Kenora area. She provided information packages to Council and the Clerk requesting to pass on referral forms or advise those interested to go online to apply. Mayor Canfield thanked Ms. Stovel for her presentation.

#### **Henry Wall – CAO, Kenora District Services Board**

Henry Wall made a deputation to Council to provide an update and encourage members to participate in the current Push for Change campaign. The Push for Change is Joe Roberts' homelessness campaign in which he is pushing a shopping cart 9,000 kilometres across Canada to raise awareness and funds to support the end of youth homelessness. Joe Roberts came from a good family but became a homeless youth in Vancouver after he lost his father and his family dynamic changed. He was able to turn his life around with the help of a few caring people and his goal is to pay it forward with his campaign. Mr. Wall explained that we have youth in Kenora in this situation, that homeless are not always adults. We seldom think of the face of homelessness as children. There are many youth in our communities that are precariously housed or couch surfing and the sense of home isn't there. There are also youth on the verge of

these situations. What triggered Joe to realize where he was is when he was willing to trade his shoes for a meal. Key people in his life helped him to come out of poverty and become a very successful business person. The actions of others to us really have an impact, whether it be community, family, friends and/or coaches, it is important to feel loved and a sense of belonging. The topic of homelessness is at the forefront in Kenora and we need to support our young people by connecting them with resources to get them out of poverty. We also need to engage the entire community including the business community as we cannot expect government to fix it all.

As of this morning Joe has already walked over 6,000 kilometres. Part of his campaign is to have events in the places he stops. He will be in Ignace March 26<sup>th</sup>, in Dryden April 1<sup>st</sup>, and is scheduled to arrive in Kenora on April 7<sup>th</sup>. He will leave on April 8<sup>th</sup> with Kenora being his last stop in Ontario. He has been in the province for a month now which shows his dedication and commitment to his cause. Mr. Wall asked Council to participate on April 7<sup>th</sup> at 11:30 in a one kilometre walk from McLeod Park to Seven Generations, followed by a 12:00 noon live talk with 300 students. The next day there is also a fish fry at the Discovery Centre. The entire community is encouraged to walk and participate in these events and is invited to donate to the campaign. Fifty percent of the funds raised in Kenora will go to the community's emergency shelter. Council thanked Mr. Wall for his deputation.

### **Additions to the Agenda:**

#### **Sponsorship of Laurenson Lake Stakeholders Application to Community Foundation**

##### **2. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora supports the Laurenson Lake Stakeholders' request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation to purchase a kit to fight purple loosestrife along Laurenson Creek.

#### **Kenora Library Board Appointment**

##### **3. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

That Council accepts the resignation of Kristie Roussin from the Kenora Public Library Board effective immediately; and further

That Council hereby appoints Marnie Buffet to the Kenora Public Library Board for a term at the pleasure of Council.

#### **2016 Q4 Investments**

##### **4. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby accepts the 2016 fourth quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

## **2016 Strategic Plan Progress Report**

### **5. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the 2016 Strategic Plan Progress Report to highlight the previous year's activities by City departments and agencies in accordance with the City of Kenora's Strategic Plan – Our Vision is 20/20.

## **2017 Updated Capital Budget Approval**

### **6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves the 2017 Municipal Capital Budget, including Unusual Spending, as amended; and further

That Council hereby directs staff to actively proceed with the projects included in that budget in accordance with the provisions of the City procurement bylaw; and further

That in accordance with Notice Bylaw 144-2007, public notice is hereby given that Council intends to adopt its 2017 Municipal Capital and Unusual Spending Budget at its March 21, 2017 Council meeting; and further

That Council hereby gives three readings to a bylaw for this purpose.

## **2018 Election Options**

### **7. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw authorizing the use of alternative voting methods, including internet and telephone voting for the 2018 Municipal Election; and further

That the Clerk be authorized to select vendors for the provision of the 2018 Municipal Election; and further

That the Clerk be delegated authority to execute any agreements necessary to implement the 2018 Municipal Election; and further

That no further action be taken with respect to ranked ballots at this time.

## **Kenora Airport Authority Terminal Redevelopment Support**

### **8. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves a combined grant commitment to the Kenora Airport Authority of \$500,000 to be funded through the City's Contingency Reserve, payable in equal instalments in the years 2017 and 2018; and further

That Council hereby approves a guarantee of external financing for the Kenora Airport Authority up to a maximum of \$1 million with a maximum term of thirteen years, with no more than the first three years being on an interest only basis, and thereafter amortized over a 10 year period.

## **Asset Management Plan**

### **9. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council hereby approves the 2016 Asset Management Plan for the City of Kenora as prepared by Public Sector Digest; and further

That Administration continues to improve the data underlying the plan and strategies with which to manage the City's infrastructure.

## **CUPE Local 191 Memorandum of Agreement**

### **10. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby approves the Memorandum Agreement between the Corporation of the City of Kenora and the Canadian Union of Public Employees (CUPE) Local 191 for the term January 1, 2016 to December 31, 2019; and further

That Council hereby approves an amendment to the 2016 operating budget to appropriate from the City's Contingency Reserve to fund the incremental wage and benefit costs for 2016 negotiated settlement with CUPE Local 191; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Municipal Operating Budget by by-law at its March 21, 2017 meeting; and further

That Council hereby gives three readings to a by-law to amend the 2016 budget for this purpose.

## **Mount Evergreen Ski Club Sponsorship Support**

### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the Council of the City of Kenora supports Mount Evergreen Ski Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation from the Moffat Family grant for groomer repairs.

## **2016 Kenora Drinking Water System Summary**

### **12. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora hereby receives the 2016 Kenora Drinking Water System Summary Report, for the period January 1<sup>st</sup>, 2016 to December 31<sup>st</sup>, 2016, as prepared by Biman Paudel, Water & Wastewater Division Lead.

## **Seventh Avenue South Bridge Weight Restriction**

### **13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves a load restriction of a 5 tonne Gross Vehicle Weight for the Seventh Avenue Bridge effective immediately; and further

That the appropriate bylaw be passed for this purpose.

### **Water Dispensing Units Replacement**

#### **14. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves the supply and replacement of three (3) water dispensing units: two (2) (low flow and high flow) at Evergreen Water Station, and one (1) (low flow) at Rabbit Lake Road Water Station, plus miscellaneous administrative expenses related to the new install, representing a total project cost of \$35,000 to be funded through the City's Water and Wastewater Reserve; and further

That Council gives three readings to a bylaw to amend the Tariff of Fees and Charges bylaw, Schedule D, to reflect the current water outlet card fees to reflect the present \$10.00 deposit for Water Dispensing Unit Customer cards be replaced with a \$25.00 one-time charge for new Customers and a \$15.00 one-time charge for existing Customers, in consideration that existing card holders already have a \$10.00 deposit on account with the City; and further

That Council hereby accepts the recommendation from administration for the proposal from Flo-Crest Equipment, Winnipeg, Manitoba, related to the supply and replacement of three (3) water dispensing units; and further

That bylaw number 131-2016 be hereby repealed.

### **Harbourtown BIZ Free One Day Tent Rental MOU Agreement**

#### **15. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes the Mayor and Clerk to enter into a Memorandum of Understanding between the Corporation of the City of Kenora and Harbourtown BIZ for a free one day rental of the Whitecap Pavilion per calendar year effective immediately and indefinitely; and further

That three readings be given to a by-law for this purpose.

### **Amend Lakeshore Hotel Sale of Land Agreement**

#### **16. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That three readings be given to a bylaw to amend the agreement attached to By-law 108-2015; between the Corporation of the City of Kenora and Laura Joan Bartel and William Bartel o/a The Lakeshore Hotel for the provision of the Sale and Lease of Land; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **2016 Council Remuneration**

#### **17. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council receives the reports prepared by Charlotte Edie, Treasurer, as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual

Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #48-2013.

**Councillor McMillan abstained.**

### **2016 Council Remuneration KDSB**

#### **18. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council receive the reports prepared by Charlotte Edie, Treasurer dated March 11, 2017 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #48-2013.

### **Kenora Sportsplex FedNor Agreement Execution**

#### **19. Moved by L. Roussin, Seconded R. McMillan by & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Industry Canada (FedNor) for the provision of roof rehabilitation at the Kenora SportsPlex; and further

That the CAO be authorized to execute this agreement.

### **2017 Health and Safety Policy Statements**

#### **20. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the City of Kenora Occupational Health and Safety Policy, the City of Kenora Workplace Harassment Policy and the City of Kenora Workplace Violence Prevention Policy; and further

And that the signatures of the Mayor and CAO are affixed to said policies along with the date of endorsement and are posted in all workplaces.

### **2016 Q4 Contracts**

#### **21. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby receives this information report of Charlotte Edie, Treasurer with respect to contracts awarded within the Manager's approved limits for October to December 2016.

### **Recreation Services 2016 Q4 Report**

#### **22. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council accepts the 2016 fourth Quarter Report for the Recreation Services Department.

### **Various Committee Minutes**

#### **23. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 11 – Accessibility Advisory Committee
- February 2 & March 2 – Environmental Advisory Committee
- February 23 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- December 20 – District of Kenora Home for the Aged Board of Management
- January 11 – Kenora Police Services Board
- January 17 & February 1 – Planning Advisory Committee
- January 19 – Kenora District Services Board
- January 20 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

**Councillor McMillan abstained.**

### **Water Wastewater Systems Monthly Summary January 2017**

**24. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the January 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Weed Inspector Appointment**

**25. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council gives three readings to a bylaw to appoint Dwayne German as the Weed Inspector for the City of Kenora; and further

That bylaw number 24-2016 be hereby repealed.

### **2017 Street Line Painting Tender Award**

**26. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the quotation submitted by North-West Lines, in the amount \$123,000.00 (plus HST) with an hourly rate of \$125.00 (plus HST) for extra work and a rate of \$100.00 (plus HST) per unit for Bicycle Symbols for the 2017 urban street and highway line marking works be hereby accepted.

### **Approval of By-laws**

**27. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

**#34-2017** – Confirm the proceedings of Council

**#35-2017** – 2017 Capital Budget Approval

**#36-2017** – 2018 Elections Options Authorization

**#37-2017** – 2016 Budget Amendment – CUPE Agreement

**#38-2017** – Seventh Avenue South Bridge Weight Restriction



- #39-2017** – Amend Tariff of Fees & Charges (water outlet card fees)
- #40-2017** – Habourtown BIZ MOU Agreement – Whitecap Rental
- #41-2017** – Amend Lakeshore Hotel Sale of Land Agreement
- #42-2017** – Kenora Sportsplex FedNor Agreement
- #43-2017** – Weed Inspector Appointment

## **Notices of Motion**

### **Grand Council Treaty #3 Flag**

#### **28. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

Whereas on May 29, 2008, a Joint Proclamation on Renewed Treaty Based Relationships was signed by the then Grand Chief of Treaty #3, Diane Kelly and former Mayor Len Compton;

Whereas we are people living under the Treaty signed on October 3<sup>rd</sup>, 1873 with distinct cultures and languages and who co-exist within a shared land and territory;

Whereas we are people who accept and respect our distinct differences and share in the celebration of the beauty of those differences;

Whereas we are people who continue to rediscover the true spirit and intent of the Treaty of October 3<sup>rd</sup>, 1873;

Whereas we continue to rebuild our relationships with one another through the restoration of our political, economic and cultural partnerships;

Whereas we continue to work together in securing a brighter future for our youth and future generations through education and economic development;

Therefore be it resolved that the City of Kenora consult with Grand Council Treaty #3 requesting that the flag of Grand Council Treaty #3 fly beside the City of Kenora flag and that a ceremony be conducted addressing the re-building of the relationship.

## **Proclamations**

- International Week of Service (March 25 – 31)

## **Announcements**

### **The following was highlighted by Council:**

1. Councillor Goss shared that he and a few other Councillors attended a climate change preparedness session yesterday, adding that the discussion was very fulfilling and meaningful and staff presentations were well done. The City has a come a long way to setting up its measurements and we are on now on the way in putting something together.
2. Mayor Canfield referred to Henry Wall's earlier deputation and encouraged everyone in the City to get out to McLeod Park on April 7<sup>th</sup> at 11:30 a.m.

## **Adjourn to Closed Session**

**29. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session at 12:53 p.m. to discuss items pertaining to the following:-

- Solicitor Client Privilege (1 matter)**
- Education & Training of Members of Council (1 matter)**
- Labour Relations (1 matter)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 3:23 p.m. with no reports from its closed session

**Close of Meeting**

**30. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That this meeting be now declared closed at 3:23 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

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**City Clerk**